

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

June 13, 2017

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, June 13, 2017 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the May 9, 2017 regular monthly meeting.
3. Review and action on May, 2017 monthly bills and financial statement (Terri Gazdik)
4. Bill Ar~~e~~^senault, IFFD/BLM cooperative relationship possibility
5. District Liaison Report on pending matters, including possible RFP for storage building on West Side property.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Discussion regarding possible approval of renewed fire service contract between the District and the City of Idaho Falls.
- 8.. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held June 13, 2017

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 13th day of June, 2017, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; City of Idaho Falls Fire Chief, Dave Hanneman; Idaho Falls Deputy Fire Chief, Dave Coffey; Bonneville Planning Administrator, Steve Serr Bill Arsenault, IFFD/BLM coordinator; and Scott Grimmatt, Fire Marshall.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:23 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on May 9, 2017, were reviewed. A motion to approve the minutes was made by Ralph Isom, subject to a change that the references to the City of Idaho Falls contract should refer to a 1.25 % increase during the second year. The motion was seconded by Dave Long, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated June 13, 2017, as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved, subject to an amendment increase the authorized payment to Streamline Services of \$7,364.00 for services rendered making a total approved expenditure of \$19,437.95.
4. **Bill Arsenault.** Bill Arsenault gave a report to the District regarding wild land fires. He serves as the wild land fire coordinator for the IFFD and reviewed a packet of material which describes the method and scope of fire response in the wild lands area of Idaho. Our area is included in Region 4 which has its own specific requirements for wild land fire response coordinated with many contractors, including some municipalities and the

city of Idaho Falls. Various standards and requirements which are based upon state and federal standards were discussed, included federal reimbursement for wild fire employees and equipment.

5. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, reported that some research had been completed regarding the cost for engineering, design and built of new storage building had been obtained. A bid for ground preparation for pad was received from RC Construction. Dave Long moved to accept the bid and Rald Isom seconded the motion. The motion unanimously passed.

Mr. Fowler led a discussion regarding garage building maintenance.

6. **Report and Discussion by Chief Hanneman.**

A. Chief Hanneman reviewed the June 2017 Fire Department progress report and replacement plan for vehicles.

B. Chief Hanneman reported regarding a “near miss” of a potential injury following a training incident and that a full investigation and report for recommendation was in process.

C. Chief Hanneman reported on a plan to include a burn ban during the week before and after the Solar Eclipse.

D. Chief Hanneman present the red lined version of the proposed City Services Contract and agree to update the hose and apparatus schedule and an update for the trucks and equipment. It was also agreed to add an updated Exhibit A boundary illustration.

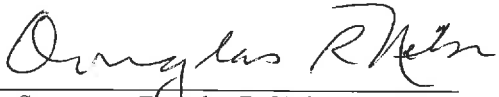
6. **County Report.** Steve Serr had no report for the meeting.

7. **Executive Session.** A motion to amend the agenda and move into executive session to discuss matters relating to circumstances described in Idaho Code, Sections 74-204 (1) (b) (c) and (f) was made to discuss matters relating to a potential claim against the District and to seek advise of legal counsel. A roll call vote was conducted with each commissioner voting affirmatively.

Following the discussion in executive session the commissioner reconvened into general session.

8. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 3:10 p.m.

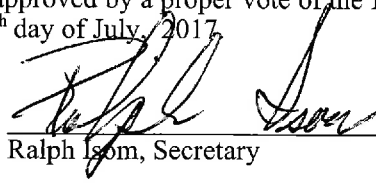
Approved the 11th day of July, 2017.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of July, 2017.



A handwritten signature in cursive script, appearing to read "Ralph Isom", is written over a horizontal line.

Ralph Isom, Secretary

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
June 13, 2017**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	May consulting	06/06/17	Upon receipt	950.00		950.00
Nelson Hall Parry Tucker PA	May consulting	05/31/17	Upon receipt	1,926.29		1,926.29
Cooper Norman	May accounting	05/31/17	Upon receipt	1,148.75		1,148.75
Century Link	208-524-9124 208-525-4800	05/28/17	pd online pd online	96.96 74.98		96.96 74.98
CableOne	2/23-3/22 billing	05/07/17	pd online	78.48		78.48
Intermountain Gas	144 S 55th W 370 E 65th S 5990 S 45th W	06/05/17 06/06/17 06/07/17	pd online pd online Upon receipt	16.68 36.27 12.11		16.68 36.27 12.11
B & K Professional services	tree removal, mowing Inv 58114 & 58120	06/08/17	Upon receipt	310.00		310.00
Rocky Mountain Power	6/15 billing	06/15/17	Upon receipt	30.78		30.78
Weidner Fire	Inv 115072, 115094	5/16 & 5/18	Upon receipt	1,409.89		1,409.89
Teton Communication	Inv 7400	05/25/17	Upon receipt	352.00		352.00
Card Member Services	Paramount, Napa, Holst Tacoma, Exxon, DMV		Upon receipt	2,274.14		2,274.14
Colson Signs	Inv 4525	06/06/17	Upon receipt	685.00		685.00
Evco	Inv 087940 - clamps	05/10/17	Upon Receipt	38.75		38.75
Grover's All Wheel LLC	2007 Oshkosh	05/31/17	Upon Receipt	2,275.23		2,275.23
Dan Gubler	May mileage	06/12/17	Upon receipt	312.44		312.44
Idaho Steel Products	Inv 139594	06/08/17	Upon Receipt	45.00		45.00
	Total			12,073.75		12,073.75

** Streamline Service (Fidelity America)*

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union Matures 4-4-17	257,383.60	1.492%
Mountain America Federal Credit Union matures 3/12/2019	267,188.83	2.200%
Westmark matures 1/2/18	258,221.75	1.25%
Citizens Community Bank matures 4/24/18	252,464.25	0.20%
ISU CU matures 11/2/17	253,322.64	1.11%
Scenic Falls - savings	25,594.64	0.05%
Bank of Commerce Matures 8/18/17	271,460.19	0.50%
Connections CU CD mature 6/1/2018	254,613.35	1.00%
L.G.I.P	782,067.26	0.9931%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.13	
ISU Credit Union	14.85	0.01%
Zions Bank	128.01	0.00% Not a fixed rate-fluctuates monthly.
Bank of Commerce	64,251.49	
Bank of Commerce MM	193,449.70	0.08%
TOTAL	2,880,267.06	

Fiscal year 2016/2017 City of Idaho Falls payments Due		
October	X	399,093.75
January	X	399,093.75
February	X	23,500.00
April	X	399,093.75
July		399,093.75
August		23,500.00
Total		1,643,375.00

*+ 7364.20 *
#19,437.95*

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Balance Sheet

As of June 12, 2017

	Jun 12, 17
ASSETS	
Current Assets	
Checking/Savings	
107.00 · Cash in Checking - BOC	64,251.49
108.00 · Scenic Falls CU Share Account	25,594.64
109.00 · Cash in checking - Zions Bank	128.01
110.00 · BOC - Money Market-#1101193507	193,449.70
119.08 · ICCU Share Savings #702026946	25.00
119.11 · Westmark -savings	25.13
119.16 · ISU Credit Union Savings	14.85
119.20 · Mountain America Fed CU #3512	25.00
119.22 · Connections Credit Union CD	31.37
118.68 · CD - BOC #5915/5988	271,460.19
119.10 · CD - Westmark	258,221.75
119.12 · Mountain America Federal CU CD	267,188.83
119.13 · Connections Credit Union - CD	254,613.35
119.15 · Citizens Community Bank	252,464.25
119.19 · ISU Credit Union CD	253,322.64
119.21 · CD ICCU #710024418	257,383.60
119.99 · LGIP	782,067.26
Total Checking/Savings	2,880,267.06
Other Current Assets	
120.00 · Taxes Rec - Real & Personal Pro	86,241.91
Total Other Current Assets	86,241.91
Total Current Assets	2,966,508.97
Fixed Assets	
183.00 · Equipment	2,899.00
Total Fixed Assets	2,899.00
TOTAL ASSETS	2,969,407.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.00 · Accounts Payable	399,093.75
Total Accounts Payable	399,093.75
Credit Cards	
250.00 · Card Service Center VISA	2,012.74
Total Credit Cards	2,012.74
Other Current Liabilities	
220.00 · FICA Payable	550.79
260.00 · Deferred Revenue	62,600.41
310.00 · Unappropriated	2,027,469.76
315.00 · Appropriated/Fire Station	366,134.77
Total Other Current Liabilities	2,456,755.73
Total Current Liabilities	2,857,862.22
Total Liabilities	2,857,862.22
Equity	
3000 · Opening Bal Equity	5,000.00
3900 · Retained Earnings	557,658.75
Net Income	-451,113.00
Total Equity	111,545.75
TOTAL LIABILITIES & EQUITY	2,969,407.97