

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held September 12, 2017

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 12th day of July, 2017, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; and Bonneville County Planning Administrator, Steve Serr; City of Idaho Falls Fire Chief, Dave Hanneman and Assistant Chief Dave Coffey.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on August 8, 2017, and the special meeting held August 29, 2017 were reviewed, and following motion were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated September 12, 2017, as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$47,866.87.
4. **Discussion and Liaison Report.** A discussion occurred regarding the proposal of Searle Hart & Associates, CPA's to prepare the annual audit for the next three fiscal years. Upon motion made by Ralph Isom and seconded by Dave Long a resolution approving the proposal was unanimously adopted.

Mr. Fowler reported that the State of Idaho Fire Association meeting would be held on November 16, 17, and 18 in Boise, Idaho.

It was discussed that the planter at the South Station be moved in order to obtain a better drainage and use of the property. It was also discussed that the fence on the east side of

the South Station building would be repaired by the installing contractor, Lewis Fencing Company. It was also mentioned that work was proceeding to remove the cement slab and re-grade the property at the Wst Side Station. Dan Gubler will work with Dick Fowler and Doug Nelson to prepare specifications for a request for proposals to erect a storage building on the property.

5. **Report of City Fire Department.** Chief Hanneman report on the Solar Eclipse response and stated that the event did not result in fire damage or rescue requirements. However, traffic following the event was very challenging as an estimated 300,000 people were in the area to view the event. It was also reported that 10 IFFD employees are out on wild fires in 4 different states. The 10 leave and return on a rotating basis.
6. **County Report.** Steve Serr had no report for the meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 38 p.m.

Approved the 10th day of October, 2017.



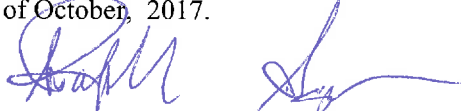
Wiley R. Dennert for assistant secretary
Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of October, 2017.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING September 12, 2017

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, September, 2017 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the August 8, 2017 regular monthly meeting and the August 29, 2017 special meeting.
3. Review and action on August, 2017 monthly bills and financial statement (Terri Gazdik)
4. Report from Idaho Falls Fire Chief
5. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
September 12, 2017**

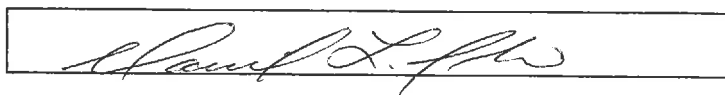
Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Aug consulting	08/31/17	Upon receipt	950.00		950.00
Nelson Hall Parry Tucker PA	Aug consulting	08/31/17	Upon receipt	5,955.47		5,955.47
Cooper Norman	Aug accounting	08/31/17	Upon receipt	2,057.88		2,057.88
Century Link	208-524-9124 208-525-4800	08/10/17 08/28/17	pd online pd online	97.30 75.35		97.30 75.35
CableOne	8/23 - 9/22 billing	09/06/17	pd online	78.48		78.48
Intermountain Gas	144 S 55th W 370 E 65thS 5990 S 45th W	09/01/17 09/01/17 09/01/17	pd online pd online pd online	9.50 9.50 9.50		9.50 9.50 9.50
Rocky Mountain Power	8/23 billing	08/23/17	Upon receipt	298.04		298.04
Grovers All Wheel	Inv 2860, 2861, 2862	08/15/17	Upon receipt	22,569.23		22,569.23
Teton Communication	Inv 7965	08/17/17	Upon receipt	1,663.75		1,663.75
Card Member Services	Airgas, Fastenal, EZ Mart, AC & S LLC R & S, Home Depot	08/02/17	Upon receipt	1,883.38		1,883.38
AC & S LLC	Inv 15231	09/08/17	Upon Receipt	401.90		401.90
B & K	Inv 60370	08/14/14	Upon Receipt	4,356.63		4,356.63
Dan Gubler	Aug mileage	09/08/17	Upon receipt	246.64		246.64
ICRMP	10-1-17-9/30/18 first half	09/01/17	Upon receipt	630.53		630.53
RC Heavy Hauling	Inv 2929	08/30/17	Upon Receipt	5,497.79		5,497.79
Idaho Steel Products	INV 140509, 140544, 140545 Total	08/14/17	Upon Receipt	1,075.00 47,865.87		1,075.00 47,865.87

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	258,361.93	0.350%
Mountain America Federal Credit Union	268,643.66	2.200%
Westmark	258,221.75	1.25%
Citizens Community Bank	252,464.25	0.20%
ISU CU	254,018.00	1.11%
Scenic Falls - savings	25,600.01	0.05%
Bank of Commerce	271,802.30	0.50%
Connections CU CD	255,255.90	1.00%
LGIP	1,123,852.74	0.9794%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.14	
ISU Credit Union	12.85	0.01%
Zions Bank	128.01	0.00%
Bank of Commerce	28,604.99	
Bank of Commerce MM	84,726.75	0.08%
TOTAL	3,081,799.65	

Fiscal year 2016/2017 City of Idaho Falls payments Due		
October	X	399,093.75
January	X	399,093.75
February	X	23,500.00
April	X	399,093.75
July	X	399,093.75
Aug	X	19,449.70
Total		1,639,324.70

Not a fixed rate-fluctuates monthly.

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

09/12/17

Profit & Loss Budget vs. Actual

Accrual Basis

October 2016 through August 2017

	Oct '16 - Aug 17	Budget	\$ Over Budget	% of Budget
Income				
430.00 · Proceeds from Sale of Assets	14,000.00	0.00	14,000.00	100.0%
400.0 · Tax Revenues	2,356,439.39	2,069,571.00	286,868.39	113.9%
410.00 · Interest Income	16,747.63	13,750.00	2,997.63	121.8%
Total Income	2,387,187.02	2,083,321.00	303,866.02	114.6%
Expense				
542.00 · Equipment Rent	0.00	458.33	-458.33	0.0%
500.00 · Advertising	0.00	458.33	-458.33	0.0%
505.00 · Auto	1,065.45	0.00	1,065.45	100.0%
510.00 · Bank Charges	6.00	91.67	-85.67	6.5%
520.00 · Capital Outlay	483,650.14	288,750.00	194,900.14	167.5%
530.00 · Commissioners Travel	1,687.47			
535.00 · Dues & Subscriptions	1,000.00	916.67	83.33	109.1%
550.00 · Ins - Fire, Auto & Liab.	572.00	1,375.00	-803.00	41.6%
568.00 · Audit Fees	5,000.00	5,000.00	0.00	100.0%
569.00 · Accounting Costs	16,618.89	15,125.00	1,493.89	109.9%
570.00 · Legal Costs	25,069.10	32,083.33	-7,014.23	78.1%
571.00 · Consulting Services - Website	0.00	1,833.33	-1,833.33	0.0%
572.00 · Contract Services-Inspections	384.00	27,500.00	-27,116.00	1.4%
573.00 · Consulting	10,450.00	10,450.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	1,375.00	-1,375.00	0.0%
575.00 · Maintenance/Operation	2,438.76	0.00	2,438.76	100.0%
580.00 · Miscellaneous	483.36	0.00	483.36	100.0%
585.00 · Office Expense	3,660.98	916.67	2,744.31	399.4%
615.00 · Repairs - Equipment	18,965.22	13,750.00	5,215.22	137.9%
625.00 · Supplies	1,663.61	6,596.33	-4,932.72	25.2%
630.00 · Taxes & Licenses	85.00			
633.00 · Payroll Taxes	1,664.71	3,120.00	-1,455.29	53.4%
640.00 · Utilities	5,752.87	4,583.33	1,169.54	125.5%
645.00 · Wages	19,800.00	19,800.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	1,639,324.70	1,643,375.00	-4,050.30	99.8%
Total Expense	2,239,342.26	2,077,557.99	161,784.27	107.8%
Net income	147,844.76	5,763.01	142,081.75	2,565.4%