

## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

### Minutes of Special Meeting held September 16, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held a special meeting of Commissioners on Tuesday, the 16<sup>th</sup> day of September, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen (via phone), and David Long were present. Commissioners Tyler Gebbs and Dana Kirkham were absent. District Communications Office Dick Fowler, Fire Chief Jonathon Molbert, and Attorney Abigail French were also present.

Notice of the time, place, and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho; 2137 S Ammon Rd, Ammon, ID 83406; as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

### DISCUSSION AND ACTIONS

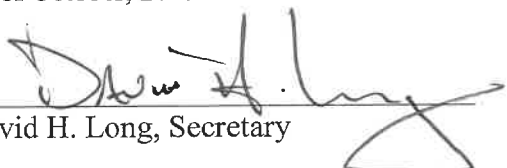
1. **Call to Order.** The meeting was called to order at 12:00 p.m. by Ralph Isom.
2. **Amend FY 2024-2025 Budget.** Brief discussion was had on the need to amend the previously approved FY 2024-2025 budget to increase the 'Capital Outlay' line item of the current budget by \$430,000.00 to make payment on a previously ordered fire engine as well as the requisite procedure to post and publish the Proposed Budget and Budget Hearing Notice. After discussion, David Long moved to authorize the Assistant Secretary to post (at NHPT Law Offices as well as BCFD No. 1) and publish the Proposed Amended Budget for FY 2024-2025 and the Budget Hearing Notice. The motion was seconded by Ralph Isom and carried unanimously.
3. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made to adjourn by David Long and seconded by Derik Nielsen with unanimous approval at approximately 12:03 p.m.

Approved the 9<sup>th</sup> day of October, 2025.

  
Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9<sup>th</sup> day of October, 2025.

  
David H. Long, Secretary

# NOTICE OF SPECIAL MEETING

Bonneville County Fire Protection District No. 1

Tuesday, September 16, 2025

## **SPECIAL MEETING (Amending FY 2024-2025 Approved Budget)**

**Discussion Topic:** Amending FY 2024-2025 Budget

Notice is hereby given that the Bonneville County Fire Protection District No. 1 will hold a Special Meeting on Tuesday, September 16, 2025 at noon. The meeting will be conducted in person. The meeting will be held at 490 Memorial Drive, Idaho Falls, ID 83402 in the second floor conference room. The Commissioners will take up the following agenda during the meeting:


- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) Discussion regarding amending the previously approved FY 2024-2025 budget, namely the proposal to increase the 'Capital Outlay' line item of the current budget by \$430,000.00 in order to make payment on a previously ordered fire engine, and the requisite procedure to post and publish the Proposed Budget and Budget Hearing Notice.

(Please note that no budget adoption will occur at this meeting.)

**Possible Action: Authorize the Assistant Secretary to post and publish the *Proposed Amended Budget for Year Ended 9/30/2025 and the Budget Hearing Notice.***

- 3) Recess/Adjournment.

DATED this 11<sup>th</sup> day of September, 2025

  
\_\_\_\_\_  
Douglas R. Nelson, Assistant Secretary  
Bonneville County Fire Protection District #1

## NOTICE OF BUDGET HEARING- AMENDING BUDGET

Bonneville County Fire Protection District No. 1  
Fiscal Year 2024-25

Monday, September 29, 2025

A public hearing to consider amending the previously approved annual budget of the Bonneville County Fire Protection District No. 1 for the 2024-2025 fiscal year will be held Monday, the 29<sup>th</sup> day of September, 2025 commencing at 12:00 p.m. at 490 Memorial Drive, Idaho Falls, Idaho 83402, Lower Level Conference Room No B. The purpose of this proposed budget amendment is to increase the 'Capital Outlay' budget line item by \$430,000.00 in order to have sufficient funds to make payment on a fire engine. A copy of the attached proposed amended budget is available for public inspection during business hours (Monday through Friday, 8:30 a.m. to 5:00 p.m.) at the above address. All interested parties are invited to attend.

/s/ \_\_\_\_\_

Douglas R Nelson, Assistant Secretary

Bonneville County Fire Protection District #1

SEE ATTACHMENT

**Bonneville County Fire  
Protection District #1  
Amended Budget for Year Ended 9/30/2025**



**BONNEVILLE COUNTY  
FIRE DISTRICT #1**

<b>Revenues</b>	<b>Budgeted 2024-2025</b>
Taxes-limited to 3% increase	4,139,655
Contract fire revenue	150,000
Interest on investments (estimated)	330,000
Miscellaneous - net fees collected by Ammon	29,319
Unexpended capital budget from prior year	430,000
	<b>5,078,974</b>

<b>Expenditures</b>	
Advertising and Public Relations	10,000
Audit	20,000
Vehicle and travel	20,000
Building and Grounds Maintenance	20,000
Equipment Maintenance	49,000
Capital Outlay	530,000
Commissioner's Expense(includes pr taxes, wc, PERSI)	81,000
Computer Support and Equipment	76,000
Property insurance	25,000
Training and Safety	7,500
Workmens Compensation Insurance	58,000
Dues and Subscriptions	5,000
Legal	72,000
Accounting	63,000
Supplies and Miscellaneous	65,000
Utilities	25,000
Employee Payroll, Retirement, Benefits	2,204,159
City of Idaho Falls Contract	1,748,315
Total	<b>5,078,974</b>
Excess (Deficit)	<b>0</b>

**Proposed payment to the City of Idaho  
Falls for the year ended 9-30-2025**

\$1,748,314.91/4 payments	October 10, 2024	437,078.73
	January 10, 2025	437,078.73
\$1,748,314.91 represents the	April 10, 2025	437,078.73
contract agreed upon with	July 10, 2025	437,078.73
The City of Idaho Falls		
	<b>TOTAL</b>	<b>1,748,314.91</b>

**Proposed Budget:**

General Fund (3%)	4,106,795
New Construction	112,339
Less: Property Tax Replacement	(79,479)
Maximum non-exempt property tax budget	<b>4,139,655</b>