

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held January 9, 2018

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of January, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Deputy Fire Chief, Dave Coffey; and, Bonneville county Planning Supervisor, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:15 p.m. by Ralph Isom, acting as Chairman in the temporary absence of Dan Gubler who was delayed. Mr. Isom confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on December 12, 2017, were reviewed, and following motion a motion made by Dave Long, seconded by Ralph Isom, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated January 9, 2018, as prepared and submitted by Accountant Terri Gazdik was reviewed. At 12:31 p.m. chairman Dan Gubler arrived and assumed the duties of chairman of the meeting and discussion. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$412,193.07.

4. **Discussion and Liaison Report.**

It was report by Fire District Liaison that the Hemtt brush truct (tactical tanker) is in the process of having the electrical work completed.

It was reported that the preceding month had be relatively "quiet" in regard to fire calls.

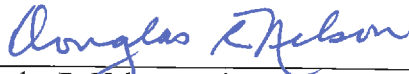
It was reported that inspections of each of the District stations for winterization and snow removal had been completed.

It was reported that the annual holiday party of the District will be held on Monday, February 12th at the Copper Rill restaurant.

Discussion was held regarding the need to obtain additional specification and design assistance for the proposed new storage building in order to proceed to obtain requests for proposals from qualified area contractors. Following the discussion it was unanimously agreed to employ Shed Systems to prepare a design and specifications for the proposed new building.

5. **Report of City Fire Department.** Deputy Chief Coffey stated that the 'City had no report for this month and that matters of the Fire Department are progressing well.
6. **County Report.** Steve Serr was not in attendance at the meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 18 p.m.

Approved the 13th day of February, 2018.



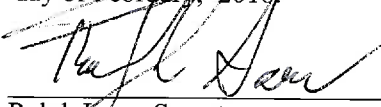
Douglas R. Nelson, assistant secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of February, 2018.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

January 9, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, January 9, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held December 12, 2017.
3. Review and action on December, 2017 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Bonneville County Fire Protection District #1
Summary of Accounts Payable
January 9, 2018

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Dec consulting	12/31/17	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	Dec consulting	12/31/17	Upon receipt	1,774.77		1,774.77
Cooper Norman	Dec accounting	12/31/17	Upon receipt	1,104.63		1,104.63
Century Link	208-524-9124	12/10/17	pd online	98.22		98.22
CableOne	12/23-1/22 billing	12/22/17	pd online	79.53		79.53
Intermountain Gas	144 S 55th W	01/22/18	pd online	193.35		193.35
	370 E 65thS	01/23/18	pd online	290.47		290.47
	5990 S 45th W	01/26/18	pd online	144.22		144.22
Rocky Mountain Power	11/22 billing	12/26/17	Upon receipt	319.04		319.04
LN Curtis	Invoice 145850	12/07/17	Upon receipt	687.00		687.00
	Invoice 150771	12/29/17	Upon receipt	580.00		580.00
Cheyenne Smith	Invoice 897084	01/05/18	Upon receipt	1,100.00		1,100.00
Card Member Services	12/8/2017	01/02/18	Upon receipt	1,536.24		1,536.24
Dan Gubler	12/11/17 mileage	01/08/18	Upon receipt	111.28		111.28
City of Idaho Falls	Jan payment	01/01/18	1/20/2018	402,990.00		402,990.00
Teton Communication	Hemtt #TT2	01/03/18	Upon receipt	184.32		184.32
Total				412,193.07		412,193.07

Financial Institution

		Amount	Current Interest Rate
Idaho Central Credit Union	matures 4/4/18	258,807.48	1.739%
Mountain America Federal Credit Union	matures 3/12/2019	271,609.52	2.200%
Westmark	matures 12/2/18	261,175.38	1.25%
Citizens Community Bank	matures 4/24/18	254,871.42	0.98%
ISU CU	matures 5/2/19	255,388.61	1.00%
ISU Credit Union		25,604.29	0.05%
Bank of Commerce	matures 5/18/2019	272,445.77	1.20%
Connections CU CD	mature 6/1/2018	256,538.84	1.00%
LGIP		724,020.73	1.2140%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		25.00	
Westmark Savings		25.15	
ISU Credit Union		25.00	0.01%
Zions Bank		128.01	0.00%
Bank of Commerce		-318,406.20	
Bank of Commerce MM		64,761.69	0.13%
TOTAL		2,327,077.06	

Fiscal year 2017/2018		
City of Idaho Falls payments		
Due		
October	X	402,990.00
January	X	402,990.00
April		402,990.00
July		402,990.00
Total		1,611,960.00

Not a fixed rate-fluctuates monthly.

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

01/09/18

Profit & Loss Budget vs. Actual

Accrual Basis

October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget	% of Budget
Income				
400.00 · Tax Revenues	105,358.51	72,896.00	32,462.51	144.5%
410.00 · Interest Income	5,919.52	4,002.00	1,917.52	147.9%
Total Income	111,278.03	76,898.00	34,380.03	144.7%
Expense				
500.00 · Advertising	0.00	126.00	-126.00	0.0%
505.00 · Auto	28.72	501.00	-472.28	5.7%
510.00 · Bank Charges	-12.15	24.75	-36.90	-49.1%
520.00 · Capital Outlay	24,808.70	100,100.00	-75,291.30	24.8%
530.00 · Commissioners Travel	414.64			
535.00 · Dues & Subscriptions	0.00	1,000.00	-1,000.00	0.0%
569.00 · Accounting Costs	6,744.75	4,249.97	2,494.78	158.7%
570.00 · Legal Costs	3,334.93	7,500.00	-4,165.07	44.5%
571.00 · Consulting Services - Website	0.00	499.97	-499.97	0.0%
572.00 · Contract Services-Inspections	0.00	4,999.97	-4,999.97	0.0%
573.00 · Consulting	3,000.00	3,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	375.00	-375.00	0.0%
575.00 · Maintenance/Operation	65.00	4,999.97	-4,934.97	1.3%
585.00 · Office Expense	604.60	625.03	-20.43	96.7%
615.00 · Repairs - Equipment	4,408.73	5,749.97	-1,341.24	76.7%
625.00 · Supplies	330.83	2,596.50	-2,265.67	12.7%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	481.95	949.97	-468.02	50.7%
640.00 · Utilities	1,565.20	1,750.03	-184.83	89.4%
645.00 · Wages	6,300.00	6,300.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	402,990.00	402,990.00	0.00	100.0%
Total Expense	455,276.90	548,338.13	-93,061.23	83.0%
Net Income	-343,998.87	-471,440.13	127,441.26	73.0%