

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held July 13, 2021

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 13th day of July, 2021 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:04 p.m.

The following were present:

Commissioners Dave Long, Dan Gubler and Ralph Isom were present. The following were also present: District Operation Officer Dick Fowler; District’s accountant Terri Gazdik; District’s attorney Doug Nelson; Ammon Area Fire Chief Stacy Hyde, Bonneville County Planning Officer, Steve Serr; Ammon Area Consultant, Dana Kirkham and Ammon resident Derik Nielsen. Also present by telephone connection was Idaho Falls Fire Chief, Duane Nelson.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:04 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on June 8, 2021 were reviewed, and following a motion made by Dave Long and seconded by Dan Gubler, the same were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated July 13, 2021, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by David Long and seconded by Ralph Isom, and unanimously accepted, the report was approved including a total expenditure of **\$449,225.82**.
4. **Review, Discussion and Action.** The following items were reviewed, discussed or actions were taken:
 - a. The commissioner discussed the possible availability of the District obtaining fund under the American Rescue Plan Act (31 CFR Part 35). Following the discussion Chairman Dan Gubler recommend that Dick Flower and the District’s accountant investigate whether or not the Fire District might be eligible to receive an allocation from such fund recover program.
 - b. Dick Fowler reported that the City of Idaho Falls has expressed an interest in acquiring from the Fire District the District’s “South Fire Station” if the parties can reach terms for such a transfer. It was mentioned that any such agreement would likely be dependant upon the

District obtaining the right to purchase a new “vacant” location in the vicinity of Sandy Downs facility.


- c. Idaho Falls Fire Chief Duane Nelson reported between the 3rd and the 5th of July the City responded to a total of 18 fire calls of which 11 were related to fire works celebrations. He also reported his belief that the City of Idaho Falls may be interested in acquiring the District’s South Fire Station if terms could be reached. Chief Nelson recommended that the matter be placed on an agenda for discussion at a future meeting. r.
 - d. Ammon Area Chief, Stacy Hyde, reported that last month Ammon responded to 22 emergency calls which included 8 fire calls with no structural losses.
 - e. Steve Serr reported a large number of new construction permits are in process with the County.
5. **Public Comment.** Public comment was invited but none was provided.
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Dan Gubler and seconded by Ralph Isom with unanimous approval at 1:04 p.m.

Approved the 10th day of August, 2021.


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of August, 2021.


~~Ralph Isom, Secretary~~
Douglas R. Nelson, Ass't Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**AMENDED NOTICE AND AGENDA FOR MONTHLY MEETING
July 13, 2021**

NOTE: This meeting will be conducted telephonically. All who attend by phone will be able to audibly listen and participate in the meeting. Those wishing to join and participate in the meeting by phone may do so, as follows: CONFERENCE CALL ACCESS NUMBER-1 (720) 279-0026, THEN ENTER GUEST PASS CODE #8076672. If you experience difficulty with access please call TAMRA PHIPPEN at (208) 522-3001. The number of persons permitted to attend, in person, shall be limited to 10. Priority for personal attendance shall be given to the three serving Fire District commissioners, and officers of the District. Those who attend in person will be requested to wear a mask or face covering (unless they have been vaccinated), cleanse their hands and observe appropriate social distancing.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, July 13, 2021 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
- 2.. Review and approval of minutes for the regular meeting held June 8, 2021.
Action: Approve minutes of regular meeting held 06/08/2021.
3. Review and action on July 2021 monthly bills and financial statement (Terri Gazdik).
Action: Approve monthly bills and financial report
4. District Liaison, Ammon and Idaho Falls Area reports and discussion on pending matters.
5. Comments/ report from Idaho Falls Fire Department and Bonneville County and public.
7. **Summary of Action Items:**
(a) Approval of June 8, 2021 meeting minutes.
(b) Approval of the July, 2021 monthly bill and financial statement.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
July 12, 2021**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Nelson Hall Parry Tucker PA	consulting	06/30/21	Upon receipt	3,218.00		3,218.00
Cooper Norman	consulting - Inv 78528	06/30/21	Upon receipt	3260.00		3,260.00
Century Link	208-524-9124	06/10/21	pd online	35.02		35.02
	208-525-4800	06/28/21	pd online	14.98		14.98
Rocky Mountain Power	E 65th , S 55th, S 45th	06/23/21	pd online	308.67		308.67
	2137 S Ammon	06/07/21	pd online	571.13		571.13
	2137 S Ammon - Res.house	06/07/21	pd online	213.43		213.43
Intermountain Gas	S 55th W	06/30/21	pd online	11.65		11.65
	S 45th W	07/02/21	pd online	9.50		9.50
	E 65th S	07/02/21	pd online	10.58		10.58
	2137 S Ammon	07/01/21	pd online	18.12		18.12
	3575 Brookfield Lane	07/01/21	pd online	16.24		16.24
Cardmember Services	BCFD	07/08/21	Upon receipt	452.11		452.11
	Ammon	07/08/21	Upon receipt	3,220.29		3,220.29
AlSCO	2194990, 2191045	6/21 & 7/5	Upon receipt	247.32		247.32
Automotive Charging & Starting	23717	07/08/21	Upon receipt	129.95		129.95
B & K Professional Services	107728	07/07/21	Upon receipt	80.00		80.00
Bonneville County Sheriff	811 Tyler Technologies annual	07/07/21	Upon receipt	4,586.28		4,586.28
BPA	19467	07/01/21	Upon receipt	75.00		75.00
City of Ammon	6/24/2021	06/24/21	Upon receipt	115.13		115.13
City of Idaho Falls	44,348	07/01/21	7/20/2021	420,267.79		420,267.79
First Net	6/23/2021	06/23/21	Upon receipt	260.80		260.80
O'Relity	286414,289744,285106,293757	6/18 to 7/10	Upon receipt	107.99		107.99
D & L Cleaners	7/1/2021	07/01/21	Upon receipt	72.15		72.15
Diversified Inspections	INDI38784	06/16/21	Upon receipt	1,656.50		1,656.50
Idaho Department of Lands	320-8677-CDK003933	06/24/21	Upon receipt	178.35		178.35
Idaho Furnace Plumbing Service	4328-1	06/07/21	Upon receipt	117.00		117.00
Orkin	6/29/2021	06/29/21	Upon receipt	99.00		99.00
DJO Safety Ladder	Inv 4807962	06/08/21	Upon receipt	103.38		103.38
L N Curtis	Inv 51949	06/24/21	Upon receipt	12.00		12.00
Searle Hart & Assoc	Inv 604221	06/04/21	Upon receipt	8,000.00		8,000.00
Suburban Propane	inv 5182021	05/18/21	Upon receipt	100.00		100.00
Wex Fuel	May	07/26/21	Upon receipt	977.46		977.46
Western State Equipment	inv 1624484	04/19/21	Upon receipt	155.00		155.00
Western Wholesale	inv 35432	06/16/21	Upon receipt	525.00		525.00
	Total			449,225.82		449,225.82

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union matures 12/9/2021	275,952.98	0.40%
Mountain America Federal Credit Union matures 3/19/23	297,649.27	0.30%
Westmark matures 4/25/22	277,768.33	1.95%
Citizens Community Bank/Glacier matures 4/24/2023	272,215.61	0.40%
Lookout CU matures 4/25/22	264,711.32	0.25%
Bank of Commerce CD #6216 matures 6/11/2022	263,089.06	0.25%
Connections CU CD matures 12/1/2022	272,392.84	2.00%
DL Evans matures 9/27/2022	262,473.24	0.35%
LGIP	2,318,430.78	0.15%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.28	
Lookout Credit Union: savings	25.70	
Lookout Credit Union savings	25.00	
Bank of Commerce	-319,323.92	
Bank of Commerce MM	5,281.65	0.05%
TOTAL	4,210,778.51	

Fiscal year 2020/2021 City of Idaho Falls payments		
Due		
October	x	420,268.07
January	x	420,268.07
April	x	420,268.07
July	x	420,267.79
Total		1,681,072.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual

October 2020 through June 2021

10:35 AM
07/13/21

Accrual Basis

	01 - BCFD	02 - Ammon	Total unclassified	TOTAL
	Budget	Budget	Budget	Budget
	Oct'20-Jun'21	Oct'20-Jun'21	Oct'20-Jun'21	Oct'20-Jun'21
	\$ Over Budget	\$ Over Budget	\$ Over Budget	\$ Over Budget
Income				
400.00 - Tax Revenues	1,558,428.00	0.00	0.00	1,558,428.00
410.00 - Interest Income	236,260.85	0.00	0.00	236,260.85
420.00 - Miscellaneous Income	14,017.54	0.00	0.00	14,017.54
430.00 - Contract Services-City of Ammon	92,645.70	0.00	0.00	92,645.70
440.00 - Grant Proceeds	777,287.25	0.00	0.00	777,287.25
	223,000.00	-77,000.00	0.00	300,000.00
	0.00	0.00	0.00	-77,000.00
Total Income	1,831,548.56	1,077,287.25	1,552.99	2,898,388.80
Expense				
500.00 - Advertising				
500.01 - Advertising - BCFD	0.00	0.00	0.00	0.00
500.02 - Advertising - Ammon	0.00	0.00	0.00	0.00
501.02 - Public Relations - Ammon	1,724.84	-334.51	0.00	1,390.33
502.02 - Fire Prevention - Ammon	1,874.97	0.00	0.00	1,874.97
503.02 - Notices & Publications - Ammon	374.94	-374.94	0.00	0.00
500.02 - Advertising - Ammon - Other	0.00	0.00	0.00	0.00
Total 500.02 - Advertising - Ammon	3,974.85	-2,584.42	0.00	1,390.43
Total 500.00 - Advertising	3,974.85	-2,584.42	0.00	1,390.43
505.00 - Auto - Fuel & Oil				
505.01 - Auto Fuel & Oil - BCFD	0.00	0.00	0.00	0.00
505.02 - Auto Fuel & Oil - Ammon	5,750.00	-453.60	0.00	5,296.40
505.00 - Auto - Fuel & Oil - Other	0.00	0.00	0.00	0.00
Total 505.00 - Auto - Fuel & Oil	5,750.00	-453.60	0.00	5,296.40
510.00 - Bank Charges				
520.00 - Capital Outlay				
520.01 - Capital Outlay - New - BCFD	284,959.99	0.00	0.00	284,959.99
520.02 - Capital Outlay - New - Ammon	0.00	0.00	0.00	0.00
521.01 - Capital Outlay - Ongoing - BCFD	4,955.00	0.00	0.00	4,955.00
521.02 - Capital Outlay - Ongoing - Ammon	0.00	0.00	0.00	0.00
520.00 - Capital Outlay - Other	179,898.14	0.00	0.00	179,898.14
Total 520.00 - Capital Outlay	474,853.13	0.00	0.00	474,853.13
530.00 - Travel				
530.01 - Travel - BCFD	1,875.01	0.00	0.00	1,875.01
530.02 - Travel & Meetings - Ammon	309.08	-253.42	0.00	562.50
530.00 - Travel - Other	0.00	0.00	0.00	0.00
Total 530.00 - Travel	2,184.09	-253.42	0.00	1,930.67
535.00 - Dues & Subscriptions				
535.01 - Dues & Subscriptions - BCFD	750.01	0.00	0.00	750.01
535.02 - Books & Subscriptions - Ammon	3,269.44	1,384.47	0.00	4,653.91
535.02 - Membership Dues - Ammon	339.06	339.06	0.00	678.12
535.00 - Dues & Subscriptions - Other	0.00	0.00	0.00	0.00
Total 535.00 - Dues & Subscriptions	4,348.51	1,723.53	0.00	6,072.04
542.00 - Equipment Rent				
550.00 - Ins - Fire, Auto & Liab.				
550.01 - Ins - Fire, Auto & Liab BCFD	1,498.94	0.00	0.00	1,498.94
550.02 - Ins - Fire, Auto & Liab Ammon	0.00	11,367.00	0.00	11,367.00
550.00 - Ins - Fire, Auto & Liab - Other	983.00	-11,367.00	0.00	0.00
Total 550.00 - Ins - Fire, Auto & Liab.	3,481.94	0.00	0.00	3,481.94
565.00 - Interest				
568.00 - Audit Fees				
569.00 - Accounting Costs				
570.00 - Legal Costs				
571.00 - Consulting Services - Website				
572.00 - Contract Services-Inspections				
573.00 - Consulting				
574.00 - Contract Services-Machine Hire				
575.00 - Building Maintenance/Operation				
576.01 - Building Repair & Maint BCFD	7,499.97	0.00	0.00	7,499.97
576.02 - Building Repair & Maint - Ammon	5,202.37	1,452.43	0.00	6,654.80
575.00 - Building Maintenance/Operation - Other	0.00	0.00	0.00	0.00
Total 575.00 - Building Maintenance/Operation	12,702.34	1,452.43	0.00	14,154.77
Total	575.00	575.00	575.00	575.00

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
 Profit & Loss Budget vs. Actual

October 2020 through June 2021

10:36 AM
 07/13/21
 Accrual Basis

	01 - BCFD		\$ Over Budget		02 - Ammon		\$ Over Budget		Total unclassified		\$ Over Budget		TOTAL	
	Oct '20 - Jun '21	Budget	Oct '20 - Jun '21	Oct '20 - Jun '21	Oct '20 - Jun '21	Budget	Oct '20 - Jun '21	Oct '20 - Jun '21	Budget	Oct '20 - Jun '21	Oct '20 - Jun '21	Budget	Oct '20 - Jun '21	Over Budget
645.00 - Wages & Salaries	47,700.00	33,750.00	13,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,700.00	33,750.00
645.01 - Salaries - BCFD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
645.02 - Salaries - Ammon	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
646.02 - Overtime - Ammon	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
645.00 - Wages & Salaries - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 645.00 - Wages & Salaries	47,700.00	33,750.00	13,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,700.00	33,750.00
647.00 - Employee Benefits	5,695.38	0.00	5,695.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,695.38	0.00
647.01 - Employee Benefits - BCFD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
647.02 - Employee Benefits - Ammon	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
648.00 - Insurances - Employee	6,314.88	0.00	6,314.88	58,921.97	0.00	0.00	58,921.97	0.00	0.00	0.00	0.00	0.00	65,236.85	0.00
648.11 - HSA	0.00	0.00	0.00	25,016.20	0.00	0.00	25,016.20	0.00	0.00	0.00	0.00	0.00	25,016.20	0.00
648.12 - PERSI	0.00	0.00	0.00	40,315.75	0.00	0.00	40,315.75	0.00	0.00	0.00	0.00	0.00	40,315.75	0.00
648.13 - HRA	0.00	0.00	0.00	4,251.00	0.00	0.00	4,251.00	0.00	0.00	0.00	0.00	0.00	4,251.00	0.00
648.14 - Phone Reim	0.00	0.00	0.00	555.00	0.00	0.00	555.00	0.00	0.00	0.00	0.00	0.00	555.00	0.00
647.02 - Employee Benefits - Ammon - Other	0.00	0.00	0.00	600.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00
Total 647.02 - Employee Benefits - Ammon	6,314.88	0.00	6,314.88	129,659.92	0.00	0.00	129,659.92	0.00	0.00	0.00	0.00	0.00	135,274.80	183,602.97
Total 647.00 - Employee Benefits - Other	0.00	0.00	0.00	-1,240.92	0.00	0.00	-1,240.92	0.00	0.00	0.00	0.00	0.00	-1,240.92	0.00
Total 647.00 - Employee Benefits	12,010.26	0.00	12,010.26	128,419.00	0.00	0.00	128,419.00	-55,183.97	0.00	0.00	0.00	0.00	140,729.26	183,602.97
650.00 - Wages - Tax & Insurance	3,649.05	0.00	3,649.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,649.05	0.00
651.01 - Wages - Tax & BCFD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
651.02 - Wages - Tax & Ammon	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
650.00 - Wages - Tax & Insurance - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 650.00 - Wages - Tax & Insurance	3,649.05	0.00	3,649.05	15,674.39	0.00	0.00	15,674.39	0.00	0.00	0.00	0.00	0.00	19,323.44	0.00
655.00 - Workmens Compensation	76.00	0.00	76.00	20,418.00	0.00	0.00	20,418.00	0.00	0.00	0.00	0.00	0.00	20,494.00	0.00
660 - Payroll Expenses - BCFD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
675.02 - Fire District Expensd - Ammon	0.00	0.00	0.00	24,277.89	0.00	0.00	24,277.89	0.00	0.00	0.00	0.00	0.00	24,277.89	0.00
700.00 - Payments - City of Idaho Falls	1,681,072.00	1,250,804.00	420,268.00	18,554.75	0.00	0.00	18,554.75	-261,645.25	0.00	0.00	0.00	0.00	1,839,631.04	300,005.51
800.00 - Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,681,072.00	0.00
999 - Undistributed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	2,110,714.36	1,729,081.40	381,632.96	674,157.96	0.00	1,032,286.52	-358,129.56	215.12	0.00	0.00	0.00	0.00	2,761,367.92	23,719.52
Net Income	-279,165.78	-147,811.21	-131,364.67	418,774.99	0.00	45,006.73	373,774.28	1,337.87	0.00	0.00	0.00	0.00	-102,510.48	244,797.66