

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held August 14, 2012

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 14th day of August, 2012, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Dan Gubler and Ralph Isom were present in person. The following were also present: Fire District Liaison, Dick Fowler; Accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief, Dean Ellis; Bonneville County Zoning Administrator, Steve Serr. Absent from the meeting was Ammon fire Chief Stacey Hyde.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on July 10, 2012, were reviewed. A motion to approve the minutes was made by Ralph Isom and seconded by Dan Gubler, and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated August 14, 2012, prepared and submitted by Accountant, Terri Gazdik was reviewed. The bills totaling the sum of \$5,657.44 were reviewed and discussed. A motion was made by Ralph Isom to pay the bills as listed on the summary of accounts payable. This motion was seconded by Dave Long and approved unanimously.
4. **Report by Dick Fowler.** Dick Fowler reported that he and Fire District accountant, Terri Gazdik, met and concluded a draft of a proposed budget for the fiscal year 2012-2013 which was circulated and discussed. Dave Long made a motion to publish and post a notice of the budget hearing meeting and proposed budget. The motion was seconded by Ralph Isom and was passed unanimously.
5. **Report by Dean Ellis.** Chief Ellis stated that he had no business to report at this meeting.
6. **New Business.** There was no new business discussed at the meeting.

7. **Recess/executive session/adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made by Dan Gubler to recess the open meeting and to adjourn into executive session for the purpose of discussing upcoming contract negotiations with the City of Idaho Falls and to obtain legal advise related thereto. The motion was seconded by Dave Long and was unanimously passed. At 1: 22 p.m. the commissioners recessed into executive session. At 2: 44 pm.m the commissioner returned to open session whereupon a motion to adjourn was made, duly seconded and passed unanimously.

Approved this 11th day of September, 2012.



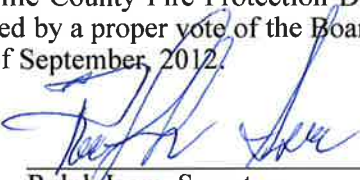
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of September, 2012.



Ralph Isom, Secretary

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
August 14, 2012**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (July)	07/30/12	Upon receipt	725.00		725.00
Nelson Hall Parry Tucker PA	July Statement	07/31/12	Upon receipt	3,792.50		3,792.50
Cooper Norman	July Statement	07/31/12	08/31/12	750.00		750.00
Red, inc.	Website development & hosting	06/29/12	Upon Receipt	47.50		95.00
	Website development & hosting	07/27/12	Upon Receipt	47.50		
Rocky Mountain Power	Power bill for new Fire Station	07/11/12	07/27/12	82.89		82.89
Century Link	Phone (Pd online) 525-4800	07/28/12	08/16/12	62.67		62.67
Century Link	Phone (Pd by phone) 524-9124	07/10/12	07/29/12	89.88		89.88
Cable One	Cable new fire station (Pd by phone)	N/A	08/01/12	59.50		59.50
	Total			5,657.44		5,657.44

**Current
Interest
Rate**

Fiscal year 2011/2012		
City of Idaho Falls payments		
<u>Due</u>		
October	x	373,598.25
January	x	373,598.25
April	x	373,598.25
July	x	373,598.25
Total		1,494,393.00
<u>New Construction money</u>		
<u>Due</u>		
03/01/12	x	6,064.00
09/01/12		<u>6,064.00</u>
		12,128.00

CD-Scenic Falls CU Account Matures 12/26/12	#466	248,118.12	0.60%	
Scenic Falls - Other Accts.	Share Acct.	33.03	0.25%	
Bank of Commerce Matures 01/06/13	#3801005710	207,928.83	1.00%	
Bank of Commerce Matures 12/14/12	#3801005705	264,212.36	1.00%	
Bank of Commerce Matures 06/05/13	#3801005753	264,301.73	0.80%	
Bank of Commerce 5/31/13	#3801005752	266,426.63	0.80%	
Idaho Central Credit Union Savings	702026946	25.00		Required savings account to open account
Zions Bank	Money Market #473607265	75,461.87	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	Checking #1101177732	363,008.60		Non Interest bearing (net of current month checks)
Bank of Commerce	Money Market #1101193507	87,719.37	0.15%	
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	506,428.81		516,017.14 market value 9,588.33 unrealized gain on investment
	TOTAL	2,283,664.35		

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING August 14, 2012

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, August 14, 2012 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the July 10, 2012 regular monthly meeting.
3. Review and action on July, 2012 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business, including:
 - a. Budget hearing
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract negotiation and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire
Protection District #1
Budget for Year Ended 9/30/2013**

<u>Revenues</u>	<u>Budgeted 2012-2013</u>
Taxes	2,040,360
Interest (estimated)	17,910
	2,058,270

<u>Expenditures</u>	
Advertising	500
Audit Cost	4,500
Bank Charges	100
Building and Equipment Maintenance	4,000
Capital Outlay-Truck, Station	400,000
Clothing Allowance	11,620 *
Commissioner's Expense(includes pr taxes)	15,800
Commissioner's Insurance	3,500
Contract Services-Inspections	10,000
Contract Services-Website Dev.	1,500
Contract Services-Machine Hire	2,000
Dues and Subscriptions	1,300
Employee Benefits Including Retirement & Insurance	591,458 *
Legal	30,000
Accounting	15,000
Professional Consulting Fees	9,000
Wages (including overtime)	936,147 *
City of Idaho Falls (1/2 new construction)	21,845
	2,058,270

Excess of Expenditures Over Revenues	0
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Proposed payment to the City of Idaho Falls for the year ended 9-30-2013

* 1,539,225/4 payments	October 10, 2012	384,806.25
	January 10, 2013	384,806.25
\$1,539,225 represents a 3% increase over prior year budget paid to Cit of Idaho Falls.	April 10, 2013	384,806.25
	July 10, 2013	384,806.25
50% of new construction	March 1, 2013	10,922.50
New construction is \$43,690 per Longmore	September 1, 2013	10,922.50
	TOTAL	1,561,070.00

Proposed Budget:

General Fund	1,996,670
New Construction (estimated)	43,690
	2,040,360

Capital Outlay details:

Future Fire Station	250,000
Pumper/Tanker Truck	150,000