

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Special Meeting held February 21, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held a special meeting of Commissioners on Friday, the 21st day of February, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen (via Zoom), Dana Kirkham (via Zoom), David Long, and Tyler Gebbs (via Zoom) were present. District Operations Officer Dick Fowler (via Zoom), Chief Stacy Hyde, and Attorney Abigail French were also present.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:01 p.m. by Ralph Isom.
2. **Fire Chief Hiring Process.** Discussion was held regarding the selection of individuals to serve on the fire chief hiring committee. After deliberation, a motion was made by Derik Nielsen to appoint the following individuals to the committee:

- City of Ammon Mayor Sean Coletti
- District Communications Officer Dick Fowler
- Commissioner Dana Kirkham
- Commissioner Derik Nielsen
- Chairman Ralph Isom
- Fire Chief Stacy Hyde
- Chief Corey Child of Madison Fire Department

The motion was seconded by David Long and unanimously adopted. Discussion was also had on the time and date for the fire chief hiring committee to interview selected applicants. After discussion, it was determined that interviews would take

place on March 18 and 19th at 6:00 p.m. at the law offices of Nelson Hall Parry Tucker, PLLC in the basement conference room.

3. **Executive Session.** At approximately 12:16 p.m., Dana Kirkham moved that the commissioners enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a), to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion was seconded by Derik Nielsen. The motion carried by the following vote: Aye- Dana Kirkham, David Long, Ralph Isom, Tyler Gebbs, and Derik Nielsen. Nay- None.

The Commissioners for the Bonneville County Fire Protection District No. 1 met in Executive Session on Friday, February 21, 2025, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 at approximately 12:17 p.m.

There were present:

- Commissioner David Long
- Chairman Ralph Isom
- Commissioner Derik Nielsen (via Zoom)
- Commissioner Dana Kirkham (via Zoom)
- Commissioner Tyler Gebbs (via Zoom)
- District Operations Officer Dick Fowler (via Zoom)
- Chief Stacy Hyde
- Attorney Abigail French

The Executive Session was called pursuant to Idaho Code Section 74-206(1)(a), to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

At approximately 12:31 p.m., the Executive Session was closed.

4. **Advancement of Selected Applicants.** A motion was made by Derik Nielsen for the following applicants to advance to the interview stage:
 - i. Applicant B.A.;
 - ii. Applicant S.B.;
 - iii. Applicant JC;
 - iv. Applicant DJ;
 - v. Applicant JM; and
 - vi. Applicant SN.

Said motion was seconded by Dana Kirkham and unanimously adopted.

5. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Derik Nielsen and seconded by David Long with unanimous approval at approximately 12:34 p.m.

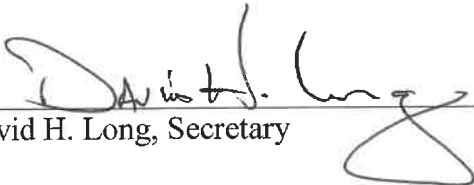
Approved the 13th day of March, 2025.



Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of March, 2025.



David H. Long, Secretary

NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1

Friday, February 21, 2025

SPECIAL MEETING

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold a special meeting on Friday, February 21, 2025, at noon. The meeting will be held at 490 Memorial Drive, Idaho Falls, ID, 83402 in the second floor conference room. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) Discussion and Possible Action on Fire Chief Hiring Process. Topics for consideration include, but are not limited to, discussion regarding interview timeline and establishing a hiring committee for the fire chief position.
Possible Action: Selection of Individuals to Serve on the Fire Chief Hiring Committee.
- 3) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda items above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to: Idaho Code Section 74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
Action: Enter into Executive Session by roll call vote.
- 4) Discussion and Possible Action on Advancing Applicants to Interview Stage.
Possible Action: Selection of Applicants to Advance to the Fire Chief Interview Process.
- 5) Recess/Adjournment.

DATED this 17th day of February, 2025.



Douglas R. Nelson, Assistant Secretary
Bonneville County Fire Protection District #1