

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held October 9, 2012

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of October, 2012, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Dan Gubler and Ralph Isom were present in person. The following were also present: Fire District Liaison, Dick Fowler; Accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief, Dean Ellis. Absent from the meeting was County Planning Administrator Steve Serr and Ammon fire Chief Stacey Hyde.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on September 11, 2012, were reviewed. A motion to approve the minutes was made by Ralph Isom and seconded by Dave Long, and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated October 3, 2012, prepared and submitted by Accountant, Terri Gazdik was reviewed. The bills totaling the sum of \$389,460.60 were reviewed and discussed. A motion was made by Ralph Isom to delay payment of the L.N. Curtis & Sons bill for brackets in the sum of \$112.45 for further review and to pay the remaining bills as listed on the summary of accounts payable in the sum of \$389,693.80. This motion was seconded by Dave Long and approved unanimously.
4. **Report by Dick Fowler.** Dick Fowler had no new report for this meeting.
5. **Report by Dean Ellis.** Chief Ellis inquired whether or not the new Ammon/Lincoln Road building should be leased by the City in order to obtain insurance. Mr. Nelson stated that his recollection was that the current joint serves agreement required the Fire District to provide the old building for use and that the City had the obligation to insure the same for its full insurable value. This arrangement could probably be continued by indicating a nominal rental with the duty to maintain and insure resting with the City

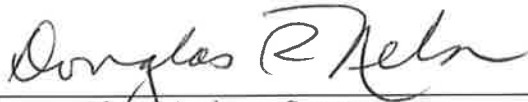
during the term of the Joint Services Agreement or any extensions to it. It was suggested that this arrangement be confirmed with the City's insurance carrier.

Chief Ellis also stated that the storage of trucks 3 and 5 in Iona may not be available. If not, they will need to be stored with the light brush truck at another storage location. Currently they are sitting outside and subject to the elements.

6. **New Business.** There was no new business discussed at the meeting. It was discussed that the District and the City should be working toward a schedule for sharing information and negotiating a new Joint Services Agreement as the current agreement will expire in the late spring of 2013. In particular there is a need for the City to provide cost and overhead information relating to the level of service being provided under the joint services agreement. Some of the issues to be considered in extending the Joint services agreement include a review of: (I) new construction plan review by the City to develop and maintain a fire plan for new structures; (ii) maintenance and location of pre-plan books; (iii) on site periodic inspections of buildings; and, (iv) fire hydrant inspection and service.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made.

Approved this 13th day of November, 2012.




Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of November, 2012.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING October 9, 2012

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, October 9, 2012 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the September 11, 2012 regular monthly meeting.
3. Review and action on September, 2012 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business, including:
 - a. Review of issue regarding water and sewer @ old Lincoln-DRN
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract negotiation and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable**

~~September 11, 2012~~
October 3, 2012

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (September)	10/03/12	Upon receipt	725.00		725.00
Nelson Hall Parry Tucker PA	September Statement	10/03/12	Upon receipt	2,838.15		2,838.15
Cooper Norman	September Statement	09/30/12	10/30/2012	931.25		931.25
City of Idaho Falls	Quarterly payment	10/03/12	Upon Receipt	384,806.25		384,806.25
Red, Inc.	Website development and hosting	08/24/12	Upon Receipt	47.50		47.50
L.N. Curtis & Sons	Brackets	09/07/12	10/7/2012	112.45		112.45
	Total			389,460.60		389,460.60

** Hold for future review*

			Current Interest Rate	
CD-Scenic Falls CU Account Matures 12/26/12	#466	248,493.36	0.60%	
Scenic Falls - Other Accts.	Share Acct.	33.28	0.25%	
Bank of Commerce Matures 01/06/13	#3801005710	207,928.83	1.00%	
Bank of Commerce Matures 12/14/12	#3801005705	264,878.32	1.00%	
Bank of Commerce Matures 06/05/13	#3801005753	264,834.68	0.80%	
Bank of Commerce 5/31/13	#3801005752	266,963.13	0.80%	
Idaho Central Credit Union Savings	702026946	25.00		Required savings account to open account
Zions Bank	Money Market #473607265	75,486.61	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	Checking #1101177732	-374,706.28		Non Interest bearing (net of current month checks)
Bank of Commerce	Money Market #1101193507	487,795.40	0.15%	
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	506,044.10		527,832.66 market value 21,788.56 unrealized gain on investment
	TOTAL	1,947,776.43		

Fiscal year 2012/2013	
<u>City of Idaho Falls payments</u>	
<u>Due</u>	
October	384,806.25
January	384,806.25
April	384,806.25
July	384,806.25
Total	1,539,225.00
<u>New Construction money</u>	
<u>Due</u>	
3/1/2013	6,064.00
9/1/2013	6,064.00
	12,128.00

Authorization to pay bills

